



## **NATIONAL SKELETON PROGRAM CARDING CRITERIA**

**FOR NOMINATING NATIONAL SKELETON PROGRAM (NSP) ATHLETES  
TO THE SPORT CANADA ATHLETE ASSISTANCE PROGRAM (AAP)  
FOR THE 2018/19 CARDING CYCLE**

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## 1. **CARDING PRE-REQUISITE & ELIGIBILITY REQUIREMENTS**

The AAP is a sport funding program that contributes to the pursuit of excellence. AAP support seeks to relieve some of the financial pressures associated with preparing for and participating in international sport and assists high-performance Canadian athletes to combine their sport and academic or working careers while training intensively in pursuit of world-class performances.

The AAP financial assistance provides support to athletes in the form of a Living and Training Allowance, plus Tuition and Supplementary AAP Support. The Living and Training Allowance is intended to offset some, but not all, of the living and training expenses athletes incur as a result of their involvement in high performance sport, while tuition support is intended to help athletes obtain a post-secondary level education.

Athletes nominated by Bobsleigh Canada Skeleton (BCS) and approved by Sport Canada for the AAP may be eligible for the Living and Training Allowance which provides a monthly financial compensation as follows:

Senior International Card (SR1 / SR2):	\$1,765/month
Senior National Card (SR):	\$1,765/month
Development Card (D):	\$1,060/month

The NSP is eligible for a maximum number of 7 Senior International (equivalent to \$148,260) Sport Canada AAP Cards. In all cases, for athletes to be considered for nomination they must:

- Be a member in good standing of BCS;
- Have signed and returned, a 2018/19 BCS Athlete Agreement;
- Unless a written exemption is granted by the High Performance Director, have participated in and/or competed in all required events and/or competitions in the 2017/18 Season and in the 2018/19 off/pre-Season, including:
  - NSP camps;
  - Canadian Championships; and
  - Competitions to which they were selected by BCS (OWG / WCh / WC / ICC / NAC and/or EC); and/or
  - Such other mandatory events as may be notified to the athlete from time to time in advance.("Season" means the 12 month period from April 1<sup>st</sup> through March 31<sup>st</sup> annually),
- Be eligible, and continue to be eligible:
  - to compete for Canada at the OWG and/or WCh under IBSF eligibility rules; and
  - under the Sport Canada AAP Policies & Procedures:  
<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

After every Olympic Games, Sport Canada reviews carding allocations for all sports. As a result, the number of cards allocated to the NSP is subject to change from time to time. If the allocation differs from that mentioned in this document, the High Performance Director will inform the athletes as soon as possible.

The High Performance Director is responsible for nominating eligible athletes for the AAP support.

Sport Canada reviews all nominations put forward by BCS and approves nominations in accordance with the AAP policies and the published and approved BCS AAP compliant NSP Carding Criteria.

For the purpose of determining eligibility throughout this document, the following participation levels at OWG or WCh will be considered:

- DISQUALIFIED (DSQ) – A designation of “Disqualified” at the OWG or WCh, provided the infraction was not Anti-Doping related, will be considered as having participated in the competition, however not attaining the SR1 Qualifying Result (see below);
- DID NOT FINISH (DNF) – A designation of “Did Not Finish” at the OWG or WCh, implying that the team had begun the competition, however did not qualify a final time due to a crash or another incident, will be considered as having participated in the competition, however not attaining the SR1 Qualifying Result;
- DID NOT START (DNS) – A designation of “Did Not Start” at the OWG or WCh, implying that the team had been entered and had fully intended on participating, however was removed from competition for health or equipment related reasons, provided the removal was not infraction based will be considered as having participated in the competition, however not attaining the SR1 Qualifying Result.

## **2. CARDING ELIGIBILITY & NOMINATION CRITERION**

### **2.1. SR1 Carding Criteria**

Athletes who competed in the 2018 OWG and achieved a Top 8 result and finished in the top half of the field (the “SR1 Qualifying Result”) are eligible for nomination at the SR1 level.

### **2.2. SR2 Carding Criteria**

SR1 carded athletes who did not achieve the SR1 Qualifying Result but who competed in all 2017/18 IBSF competitions, as applicable, to which they were selected by BCS (OWG / WCh / WC / ICC / NAC and/or EC) are eligible for nomination at the SR2 level.

### **2.3. SR Carding Criteria**

2.3.1. SR2 / SR / D / un-carded athletes who competed in the 2018 OWG, but did not achieve the SR1 Qualifying Result, will be considered for nomination at the SR level.

2.3.2. SR2 / SR carded athletes who did not compete in the 2018 OWG, but did compete in all 2017/18 IBSF competitions, as applicable, to which they were selected by BCS (OWG / WCh / WC / ICC / NAC and/or EC) will be considered for nomination at the SR level.

### **2.4. D Carding Criteria**

D carded or Un-carded athletes who did not compete in the 2018 OWG but competed in all 2017/18 IBSF competitions, as applicable, to which they were selected by BCS (OWG / WCh / WC / ICC / NAC and/or EC) may be considered for nomination at the D level.

## 2.5. Returning Athletes

Accomplished NSP athletes who have taken (self-directed) time away, either for personal or performance related reasons (retirement, injury etc.), may have their previously approved carding status recognized upon their return based on the following criteria:

- 2.5.1. Returning eligible NSP athletes previously carded at the SR1 / SR2 / SR carding level at the time of their (self-directed) time away, that *did not compete* in any 2017/18 IBSF competitions, may be considered for nomination at the SR level if the athlete is named to the 2018/19 World Cup Skeleton Team.

## 2.6. Failure to meet carding criteria for health related reasons

At the end of a carding cycle during which an athlete, carded the previous year at any levels, has, for strictly health-related reasons, did not achieve the standards required for renewal of carded status, he or she may be considered for re-carding for the upcoming carding period under the following conditions:

- 2.6.1. The athlete has fulfilled all reasonable training and rehabilitation requirements aimed at a timely return to full high-performance training and competition during the period of his or her injury, illness or pregnancy and, despite making every reasonable effort to attain the applicable carding standards during the year in which the injury, illness or pregnancy occurred, has failed to do so, in the view of the BCS, for reasons strictly related to the injury, illness or pregnancy.
- 2.6.2. BCS, based on its technical judgment and that of the BCS team physician or equivalent, indicates in writing the expectation that the athlete will achieve at least the minimum standards required for carding during the upcoming carding period.
- 2.6.3. The athlete has demonstrated and continues to demonstrate his or her long-term commitment to high-performance training and competition goals, as well as his or her intention to pursue full high-performance training and competition throughout the carding period for which he or she wishes to be renewed despite not having met the carding criteria.

## 2.7. Eligibility Length

- 2.7.1. An athlete may be carded at the SR / C1 level for a maximum of 5 years. In order to be carded for additional years at the SR / C1 level the athlete's past performance and future potential will be assessed to ascertain if the athlete is still progressing and if the athlete has the potential to reach the SR1 level.
- 2.7.2. Years when an athlete was carded at the SR / C1 level and still eligible to compete at the Junior World Championship, will not count toward the maximum number of years for SR / C1 cards.
- 2.7.3. Maximum number of years at the D level: An athlete may be carded at the D level for a maximum of 5 years. In order to be carded for additional years at the D level the athlete's past performance and future potential will be assessed to ascertain if the athlete is still progressing and if the athlete has the potential to reach the SR1 level.

2.7.4. An athlete carded at the Senior Card levels, in any combination of SR1 / SR2 / SR / C1 / SR-inj, for more than 2 years is no longer eligible to be carded at the D level.

## **2.8. Athlete Ranking**

2.8.1. All Athletes being considered for nomination to the SR1 / SR2 / SR level will be ranked according to the SENIOR SR1 / SR2 / SR CARDS' RELATIVE RANKING SYSTEM (section 7.1).

2.8.2. All Athletes being considered for nomination to the D level will be ranked according to the DEVELOPMENT (D) CARDS' RELATIVE RANKING SYSTEM (section 7.2).

## **3. CARDING ALLOCATION**

Sport Canada AAP Carding for NSP athletes will be allocated in the following manner:

### **3.1. Pre-Season Allocation 1: July 1<sup>st</sup> – October 31<sup>st</sup>**

Upon completion of the 2017/18 AAP carding cycle (June 30<sup>th</sup>, 2018), those eligible athletes who have committed themselves for return to the NSP for the 2018/19 season:

#### **SR1 / SR2 Carding Allocation**

3.1.1. carded at the SR1 / SR2 level; and

#### **SR Carding Allocation**

3.1.2. carded at the SR level and having achieved a top 8 2017/18 season overall IBSF Ranking;

will be nominated for the Pre-Season Allocation (4 months) carding cycle for the AAP.

### **3.2. Pre-Season Allocation 2: July 1<sup>st</sup> – October 31<sup>st</sup>**

#### **SR Carding Allocation**

Upon completion of the 2018/19 NSP Selection Process, those eligible athletes carded at the SR level who did not achieve the rank set out in 3.1.2 above but having been named to the 2018/19 WC Skeleton Team will be back-paid the Pre-Season Allocation (4 months) carding cycle for the AAP.

### **3.3. In-Season Allocation: November 1<sup>st</sup> – June 30<sup>th</sup>**

Upon completion of the 2018/19 NSP Selection Process, those eligible athletes:

#### **SR1 / SR2 Carding Allocation**

3.3.1. carded at the SR1 / SR2 level having been named to the NSP will be nominated for the In-Season Allocation (8 months) carding cycle for the AAP; and

### **SR Carding Allocation**

- 3.3.2. carded at the SR level and having been named to the NSP will be nominated for the In-Season Allocation (8 months) carding cycle for the AAP;

### **D Carding Allocation**

- 3.3.3. Once all athletes eligible for senior cards (SR1 / SR2 / SR) have been nominated, the remaining carding resources will be allocated as D cards. These D cards may be allocated to eligible athletes as an 8 month allocation.

### **Allocation of Remaining Carding Resources**

- 3.3.4. If after the allocation of the SR1 / SR2 / SR / D cards is completed and there are carding months remaining, these remaining carding months may be allocated to the top ranked SR / D carded athletes(s) as additional months (to a maximum of 12 months carding), provided these athletes have not been nominated for the Pre-Season Allocation. Example: if 6 carding months are remaining the top ranked SR / D carded athlete will get 4 months (for a total of 12 months) and the second will get 2 months (for a total of 10 months).

## **3.4. Carding Allocation Priority**

- 3.4.1. Carding will be allocated within each card level (SR1 / SR2 / SR / D) based on the athletes' ranking within the SENIOR (SR1 / SR2 / SR) CARDS' RELATIVE RANKING SYSTEM (section 7.1) and DEVELOPMENT (D) CARDS' RELATIVE RANKING SYSTEM (section 7.2).

- 3.4.2. Eligible athletes will be nominated for the AAP in the following priority order:

1. Athletes eligible for SR1 cards,
2. Athletes eligible for SR2 cards;
3. Athletes eligible for SR cards;
4. Athletes eligible for SR-inj cards; and
5. Athletes eligible for D cards.

## **4. CARDING QUALIFICATION PERIOD**

Selection for nominations for the 2018/19 carding cycle will occur at competitions and events that take place from April 1<sup>st</sup>, 2017 to June 30<sup>th</sup>, 2018 and through the athletes 2018/19 NSP Selection Process that takes place from April 1<sup>st</sup> to November 30<sup>th</sup>, 2018.

## **5. CARDING WITHDRAWAL**

The policy and procedures associated with Voluntary Withdrawal from the AAP or Declining AAP Support and Withdrawal of AAP Carded Status are described in the Sport Canada AAP Policies & Procedures:

<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

## **6. APPEAL PROCESS**

Appeals of a BCS AAP nomination/re-nomination decision or of a BCS recommendation to withdraw carding may only be pursued through BCS's review process, which includes an application to the Sport Dispute Resolution Centre of Canada (SDRCC).

Appeals of an AAP Decision made under the Sport Canada AAP Policies & Procedures Section 6 (Application for and Approval of Cards) or Section 11 (Withdrawal of Carded Status) may be pursued through Section 13 (Appeals Policy) of the Sport Canada AAP Policies & Procedures:

<https://www.canada.ca/en/canadian-heritage/services/funding/athlete-assistance.html>

## 7. RELATIVE RANKING SYSTEM

### 7.1. SENIOR (SR1 / SR2 / SR) CARDS' RELATIVE RANKING SYSTEM

The Relative Ranking System for athletes eligible for Senior carding is based on the athlete's results in respective races, ranked according to their finish in the respective competitive field (rank divided by number of entries). For the 2018/19 nominations the events to be considered will be the 2018 OWG and the 2017/18 IBSF Ranking. The athletes with the lowest total score will rank highest. In the event of a tie in points of the TOTAL, the tied athletes will be ranked based off their respective NSP Athlete Performance Evaluation (APE) score for the current season, with the highest APE score being ranked the highest. NSP APE Scoring Tables attached as Appendix A.

The competitive field for the 2018 OWG is considered to be the total number of athletes who participated in the race. The competitive field for the 2017/18 IBSF ranking is the total number of teams who appear on the respective IBSF ranking summary.

Example of SR1 / SR2 / SR CARD Calculation

<i>SENIOR CARDING</i>		2018 OWG-RANK		2017/18 IBSF-RANK		TOTAL (A+B)	2018/19 AAP Rank	Pre-Season Carding Eligibility	Pre-Season Value	In-Season Carding Eligibility	In-Season Value
Athlete Name	2017/18 AAP Status	Overall Result	Relative Result (A)	Overall Result	Relative Result (B)						
<b>MENS / WOMENS / SKELETON</b>											
Athlete A	SR2	7/30	0.23	9/138	0.07	0.30	1	SR1	\$7,060	SR1	\$14,120
Athlete B	SR	6/30	0.20	15/138	0.11	0.31	2	SR1	\$7,060	SR1	\$14,120
Athlete C	D	8/30	0.27	11/138	0.08	0.35	3	SR1	\$7,060	SR1	\$14,120
Athlete D	SR1	11/20	0.55	9/93	0.10	0.65	4	SR2	\$7,060	SR2	\$14,120
Athlete E	SR	13/20	0.65	13/93	0.14	0.79	5	SR	\$7,060	SR	\$14,120
Athlete F	D	21/30	0.70	21/138	0.15	0.85	6	-	-	C1	\$14,120
Athlete G	SR1	DNS	1.00	14/138	0.10	1.10	7	SR2	\$7,060	SR2	\$14,120
Athlete H	SR2	DNS	1.00	11/93	0.12	1.12	8	-	-	SR	\$14,120
Athlete I	SR	DNS	1.00	20/93	0.22	1.22	9	-	-	SR	\$14,120
Athlete J	SR	inj	1.00	inj	1.00	2.00	10	-	-	SR-inj	\$14,120



## 7.2. DEVELOPMENT (D) CARDS' RELATIVE RANKING SYSTEM

The Relative Ranking System for athletes eligible for D carding is based on the athlete's:

- results in respective races, ranked according to their finish in the respective competitive field (rank divided by number of entries). For the 2018/19 nominations the events to be considered will be the 2018 OWG and the 2017/18 IBSF Ranking. The athletes with the lowest total score will rank highest.
- off-ice testing, on-ice testing and evaluation races scheduled from April 1<sup>st</sup> to November 30<sup>th</sup> 2018. The coaching staff will evaluate the athletes' Technical Ability, Physical Testing, Attitude, Work Ethic and Team Dynamic.

The competitive field for the 2018 OWG is considered to be the total number of athletes who participated in the race. The competitive field for the 2017/18 IBSF ranking is the total number of teams who appear on the respective IBSF ranking summary.

Example of D CARD Calculation

<i>D CARDING</i>		2018 OWG-RANK		2017/18 IBSF-RANK		D Carding Evaluation (1-3)							TOTAL (A+B+C)	2018/19 AAP Rank	Pre- Season Carding Eligibility	Pre- Season Value	In-Season Carding Eligibility	In-Season Value
Athlete Name	2017/18 AAP Status	Overall Result	Relative Result (A)	Overall Result	Relative Result (B)	SUB- TOT (A+B)	Technical Ability	Physical Testing	Attitude	Work Ethic	Team Dynamic	SUB- TOT (C)						
<b>MENS / WOMENS / SKELETON</b>																		
Athlete K	D	n/a	1.00	25/138	0.18	1.18	2.00	1.00	2.00	1.00	1.00	7.00	8.18	11	-	-	D	\$8,480
Athlete L	D	n/a	1.00	28/138	0.20	1.20	2.00	2.00	1.00	2.00	1.00	8.00	9.20	12	-	-	D	\$8,480
Athlete M	D	n/a	1.00	29/93	0.31	1.31	2.00	1.00	2.00	2.00	2.00	9.00	10.31	13	-	-	D	\$8,480
Athlete N	D	n/a	1.00	53/138	0.38	1.38	2.00	2.00	2.00	2.00	2.00	10.00	11.38	14	-	-	-	-
Athlete O	D	n/a	1.00	60/138	0.43	1.43	3.00	2.00	2.00	2.00	2.00	11.00	12.43	15	-	-	-	-
Athlete P	n/a	n/a	1.00	51/93	0.55	1.55	2.00	3.00	3.00	2.00	2.00	12.00	13.55	16	-	-	-	-