

Bobsleigh CANADA Skeleton
Board of Directors Meeting 311, Minutes
Wednesday March 16, 2011 18:00-20:00
Bob Niven Training Centre, Boardroom

Our Mission: Bobsleigh Canada Skeleton develops Olympic and World Champions.

Call to Order – 18:05

Present: Reid Morrison, Bernie Asbell Louis Poirier, Brent Berezowski, Lee Genier, Astrid Wolf, Lisa Szabon
Staff: Don Wilson, Dwayne Dreher

1. Review and approval of agenda.

Motion 311 1:Asbell/Berezowski
To approve the agenda as presented.

CARRIED

2. Review and approval of February 15, 2011 BCS BOD 211 Minutes.

Motion 311 2: Poirier/Berezowski
To approve the 211 BCS BOD Minutes as presented.

CARRIED

3. Business arising from minutes:

3.1 111.6.1 Youth Olympic Games

No new information.

PENDING

3.2 111.6.2 Committee Structure

Motion 311.3 Berezowski/Wolf

To accept the Terms of Reference for the Alumni & Community Committee as an ad hoc committees of the Board. Attachment 2

CARRIED

CLOSED

3.3 111.6.3 Vision 20/20 Strategic Plan

Motion 311.3 Poirier/Szabon

To accept the 20/20 Vision Operational as presented.

CARRIED

CLOSED

4. General Operations Update.

4.1 CEO Report: 311, March 16, 2011

1. General:

- a. Attended the World Championships in Königssee for the first weekend of racing. I was joined by Bill France from Winsport Canada/Whistler Legacy Society. Very successful results with bronze medals from Humphries/Moyse, Team Event (Rush/Sorenson, Humphries/Moyse, Montgomery, and Hollingsworth). Overall Canada performed well with the German's still leading the field.
- b. Key meetings in Königssee were with FIBT President/staff/Board members: concerning Whistler Track safety audit, Canada's sled protest rescind and process; adidas renewal with Axel Burkhadt, positive result with finalized detail being worked on; Königssee track manager and FIL/FIBT track commission member Markus Aschauer regarding Whistler track; Wim Noorsman Eurotech President regarding re-signing Eurotech; Karola Bauer regarding Dresden sled relationship; and several executive members from other nations.
- c. The sliding sport have submitted their ice request to Winsport and we met with all senior management staff of Winsport to discuss track costs and time availability. The sports have asked for 30% more time opening the first week of October and finishing the second week of March, while trying to keep associations costs the same. Discussions to date have been positive and a trusting work relationship seems to be building with an understanding of cooperation between the parties.
- d. The COC is working more openly with NSO CEO's and will be hosting 5 or 6 information sharing conference calls per year coordinated with major COC meeting to ensure better communication and cooperation between the NSO's and COC senior staff. They have set up a NSF CEO portal on the COC website to ensure document transfer is timely and efficient. This enhanced relationship is being viewed very positive from both sides in making the Canadian sport scene much more seamless.

- e. Winsport also seems to be placing a greater emphasis on safety on the Track and discussions have started around safety procedures and protocols. Dan O'Neill is driving this initiative.
- f. Dwayne and I met with a final audit company last week and we will need to confirm our auditor at the March 16th meeting to ensure scheduling of the audit in a timely basis for the July AGM.
- g. Interviews have taken place for the High Performance Director Bobsleigh. I will up date the Board at the March 16th meeting as to the status of that position.
- h. The 2011-12 Athletes' Agreement review has been started by sending the amended document to the Athletes' Council, all athletes and the agencies, which presently represents and work with some of our athletes. We are working towards a May 1 deadline to have the final document in place.
- i. Athlete feedback on coaching performance via a web-based survey has been completed. This review process will take about a month.

2. Marketing and Sponsorship Report:

- a. Chris Wilson is still in negotiations with VISA and the Natural Gas company. He is anticipating both agreements to be completed by March 31.

Motion 311.4 Poirier/Wolf

Based upon the recommendation by staff, Bobsleigh Canada Skeleton appoints Deloitte as the auditor for the 2009-2010 fiscal year.

CARRIED

4.2 Finance

Dwayne presented the revenue and expense financials for the period ending February 28, 2011. Dwayne presented the first draft of the balance sheet for BCS events this year, inclusive of 2 World Cups, 2 Americas Cup and one ICC in both Calgary and Whistler. The events have generated a positive balance overall meeting

4.3 Marketing/Development:

Lee discussed his visit to the World Championships and found the "event quality" of the German exceptional and noted the event atmosphere and the crowds were significant compared to what we have done.

5. Athletes' Business

- Louis was invited to Königssee and presented at the inaugural FIBT Technical Seminar. Very well received.
- Athletes' Agreement has been disbursed to the athletes for their feedback.

6. New Business

Nothing to report

7. Adjournment

- Meeting adjourned 20:00

Tuesday April 19, 2011
BOB NIVEN TRAINING CENTRE – ROOM TBD
18:00-20:00

BCS Revenue Statement as February 2011

ATTACHMENT 1

Description	Actual	Actual	OS	Total	ETC	EFC	Budget	Variance	2009-10
-------------	--------	--------	----	-------	-----	-----	--------	----------	---------

	Period	Date	Invoices	Cost					
Sport Canada	-	468,591	-	468,591	-	468,591	484,433	15,842	443,000
OTP	-	1,301,813	95,000	1,396,813	-	1,396,813	1,277,642	(119,171)	1,658,163
OLCF	-	54,286	-	54,286	-	54,286	48,875	(5,411)	48,875
CAC	-	-	-	-	-	-	4,000	4,000	-
COC Advance	-	300,000	-	300,000	-	300,000	-	(300,000)	-
Total Grants	-	2,124,690	95,000	2,219,690	-	2,219,690	1,814,950	(404,740)	2,150,038
Total Sponsorships	408,501	408,501	408,501	408,501	71,860	480,361	468,100	(12,261)	541,866
FIBT Event Contributions	-	-	-	-	64,000	64,000	64,000	-	-
FIBT Prize Monies	-	-	-	-	43,000	43,000	43,000	-	-
Total FIBT	-	-	-	-	107,000	107,000	107,000	-	-
Bank Interest	-	-	-	-	-	-	-	-	-
Investment Interest	-	-	-	-	-	-	-	-	-
Total Interest	-	-	-	-	-	-	-	-	-
Events	291,150	291,150	-	291,150	48,000	339,150	310,000	(29,150)	84,000
Memberships/Natl Team Fees	-	20,720	-	20,720	-	20,720	27,585	6,865	1,230
Pacific Sport	-	-	-	-	-	-	57,000	57,000	25,810
Skeleton Athlete Fees	8,000	8,000	-	8,000	9,000	17,000	9,000	(8,000)	13,800
Bobsleigh Athlete Fees	-	77,000	-	77,000	-	77,000	86,000	9,000	78,000
Total Athlete Fees	8,000	85,000	-	85,000	9,000	94,000	95,000	1,000	91,800
GST/VAT Rebates	-	29,000	1,200	30,200	15,000	45,200	30,000	(15,200)	19,538
Travel rebates, etc./donations	-	3,427	12,533	15,960	-	15,960	-	(15,960)	-
Total Rebates	-	32,427	13,733	46,160	15,000	61,160	30,000	(31,160)	19,538
Skeleton Equipment Sales	-	200	-	200	-	200	-	(200)	2,750
Bobsleigh Equipment Sales	7,000	7,000	-	7,000	-	7,000	-	(7,000)	25,000
Miscellaneous Sales	-	-	-	-	-	-	-	-	200
Total Equipment Sales	7,000	7,200	-	7,200	-	7,200	-	(7,200)	27,750
MIC Skeleton/OTP Matrix	-	6,000	147,000	153,000	-	-	225,630	225,630	110,000
Canadian Sport Centre	-	180,000	-	180,000	569,813	749,813	573,000	(176,813)	58,819
Sled Auction	-	32,000	-	32,000	-	32,000	-	-	21,600
Totals	714,651	3,187,688	664,234	3,443,421	820,673	4,111,094	3,708,265	(370,829)	3,132,451

BCS Expense Statement for February 28, 2011

Description	Actual This Period	Actual To Date	OS Invoices	Total Cost	ETC	EFC	Budget	Variance	2009/10
-------------	--------------------	----------------	-------------	------------	-----	-----	--------	----------	---------

National Team Bobsleigh	63,000	336,500	44,250	380,750	-	380,750	388,350	7,600	346,000
National Team Skeleton	44,038	234,000	3,000	237,000	-	237,000	243,772	6,772	227,100
Development Bobsleigh	68,082	310,549	55,000	365,549	-	365,549	371,425	5,876	62,000
Development Skeleton	7,180	95,000	40,000	135,000	-	135,000	191,512	56,512	36,500
Recruitment/Sport part Starts and Strength	-	23,000	-	23,000	8,000	31,000	33,790	2,790	2,741
Performance Services (IST)	1,680	9,245	-	9,245	569,813	579,058	573,000	(6,058)	76,000
Sled Auction	-	24,367	-	24,367	-	24,367	-	(24,367)	-
Coaching and Staffing Administration	-	868,800	80,000	948,800	-	948,800	948,675	(125)	850,000
Insurance	7,850	92,809	2,500	95,309	-	95,309	74,210	(21,099)	52,000
Equipment	-	57,103	-	57,103	-	57,103	61,800	4,697	45,900
Workshop	-	160,500	-	160,500	67,500	228,000	225,630	(2,370)	167,300
Marketing/Communications	-	5,600	-	5,600	2,100	7,700	15,000	7,300	22,840
Officials Program	-	49,333	-	49,333	5,000	54,333	30,000	(24,333)	29,600
Meetings/Represent	-	8,000	-	8,000	-	8,000	12,125	4,125	1,850
Athlete Programs (FIBT)	-	10,092	-	10,092	6,000	16,092	16,300	208	8,800
Official Languages	-	11,500	-	11,500	43,000	54,500	43,000	(11,500)	-
Long Term Ath Dev (LTAD)	-	6,917	-	6,917	-	6,917	6,000	(917)	3,300
MIC Skeleton/OTP Matrix	-	-	-	-	5,000	5,000	5,000	-	3,750
Debt repayment (net asset)	-	6,000	147,000	153,000	-	153,000	-	(153,000)	78,350
VIK	-	-	-	-	80,000	80,000	80,000	-	-
Events	-	-	-	-	-	-	-	-	-
COC Repayment	-	267,468	-	267,468	-	267,468	250,000	(17,468)	31,300
Pacific Sport	-	301,818	-	301,818	-	301,818	-	(301,818)	-
Total Expenses	191,830	2,960,601	371,750	3,332,351	786,413	4,118,764	3,709,209	(409,555)	2,072,431

Attachment 2

Alumni & Community Committee (Alumni Committee)

1. Organizational Objectives – Mandate & Intent

Mandate: To provide oversight for the engagement and retention of BCS Alumni and the active sliding community for the purposes of Friend raising, Fund raising, communication, volunteerism and officials.

Objectives:

- a. The purpose of the committee is to encourage the continuing involvement of alumni from Bobsleigh, Skeleton and the sliding community.
- b. To provide opportunities to promote and support the sliding sports in Canada.
- c. To serve as a communications vehicle for the Alumni and the sliding community on the work by BCS and its impact.

2. Committee Structure

The committee shall consist of a minimum of three (3) members, one of which will be a member of the BCS Board of Directors.

3. Duties

Duties of the committee will include the following:

- Establish and support the growth of an Alumni Association
- Assist in the development of networks for Alumni and the sliding community to keep in touch and support one another
- Develop and support programs that acknowledge and celebrate the achievements of members past and present in the sliding community.
- Fundraising in support of the committee activities and the sliding community.

4. Measurement, Evaluation & Reporting

The Board of Directors will evaluate the performance of the Committee. The performance of the committee will be assessed against the accomplishment of yearly objectives/deliverables. This review will take place immediately prior to the AGM.

5. Meetings

Meetings will be held as directed by the chair with ongoing communication via email and telephone as required